



Chartered Management Institute Level 5 Management and Leadership 2017



The venue for all workshops is Highlands College
All workshops will start at 09:00 and finish at 17:00 unless otherwise stated
Lunch will be provided for all full day workshops

Module	Course Code	Workshop Date	Submission Date
Leadership Practice Tutor: Ian Ronayne 7 credits Unit 5013V1	1666CMML06 <i>Course Full</i>	01 March 2017	22 March 2017
Leadership Practice Tutor: Ian Ronayne 7 credits Unit 5013V1	1666CMML11	02 March 2017	23 March 2017
Organisational Financial Management Tutor: Robert McGinnigle 9 credits Unit 5007V1	1666CMML07	20 April 2017	11 May 2017
Practices of Resource Management Tutor: Mary Curtis 7 credits Unit 5004V1 (Core unit for Extended Diploma)	1666CMML08	22 May 2017	12 June 2017
Managing Recruitment, Selection & Induction Tutor: Mary Curtis 7 credits Unit 5011V1	1666CMML09	3 July 2017	24 July 2017
Managing Team & Individual Performance Tutor: Ian Ronayne 9 credits Unit 5003V1 (Core unit for Extended Diploma)	1666CMML10	2 August 2017	23 August 2017
Information Based Decision Making Tutor: Robert McGinnigle 7 credits Unit 5002V1 (Core unit for Extended Diploma)	1766CMML01	5 September 2017	26 September 2017
Meeting Stakeholder & Quality Needs Tutor: Tim Rogers 6 credits Unit 5005V1 (Core unit for Extended Diploma)	1766CMML02	29 September 2017	20 October 2017
Personal Development as a Manager & Leader Tutor: Mary Curtis 6 credits Unit 5001V1 (Core unit for Extended Diploma)	1766CMML03	7 November 2017	28 November 2017
Leadership Practice Tutor: Ian Ronayne 7 credits Unit 5013V1	1766CMML04	11 December 2017	1 January 2018
Conducting a Management Project 10 credits Unit 5006V1 (Core unit for Extended Diploma)	1666CMML04	Various (1:1 sessions with tutors)	Varies

Business Development Centre Team	Email: bdc@highlands.ac.uk Tel: 01534 608706
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Cost	Award 6 credits required 1666CMAL01 Fee: £355 Registered ISE (GST) exempt companies: £338.10 Plus CMI registration fee: £100
	Certificate 13 credits required 1666CMCL01 Fee: £710 - £1065 Registered ISE (GST) exempt companies: £676.20 - £1014.30 Plus CMI registration fee: £142
	Diploma 38 credits required 1666CMDL01 Fee: £1,775 - £2,130 Registered ISE (GST) exempt companies: £1690.50 - £2028.60 Plus CMI registration fee: £183
	New Extended Diploma (formerly diploma) 62 credits required 1666CMEL01 – Fee: £3195 (<i>less 15% discount</i>) £2715.75 Registered ISE (GST) exempt companies: £2,586.00 (plus CMI registration fee: £192



Who is this course for?

This course is designed for practising middle managers and those aspiring to senior management who want to develop their core management skills, such as managing resources, recruitment and information management. These qualifications focus on the personal development of the individual learner's management capabilities and competencies

How long is this course and when does it run?

Delivery is through daytime workshops delivered over a 9-12 month period. Start date: Flexible (join individual modules at any time)

Where is this course run?

Highlands College

What are the entry requirements for this course?

There are no formal entry requirements, however; students are required to attend a pre-course interview before enrolment

What will I study on this course?

- Personal development as a manager & leader
- Leadership practice
- Organisational financial management
- Practices of resource management
- Managing recruitment, selection and induction
- Managing team and individual performance
- Information based decision making
- Meeting stakeholder and quality needs
- Conducting a management project

What qualification will I gain?

Level 5 qualification in Management & Leadership – Extended Diploma, Diploma, Certificate or Award

- Extended Diploma - 62 credits must be completed
- Diploma - any combination of units to a minimum of 38 credits must be completed
- Certificate - any combination of units to a minimum of 13 credits must be completed
- Award - a minimum of 6 credits must be completed

How will it be assessed?

Written and practical assignments and a work based project

What does this course lead on to? Progress towards Chartered Manager status and/or Level 7 Strategic Management and Leadership. Please contact bdc@highlands.ac.uk to discuss progression.