



## Chartered Management Institute Level 5 Management and Leadership 2017



The venue for all workshops is Highlands College  
All workshops will start at 09:00 and finish at 17:00 unless otherwise stated  
Lunch will be provided for all full day workshops

Module	Course Code	Workshop Date	Submission Date
<b>Organisational Financial Management</b> Tutor: Robert McGinnigle 9 credits Unit 5007V1	1666CMML07 <i>Course Full</i>	20 April 2017	11 May 2017
<b>Practices of Resource Management</b> Tutor: Mary Curtis 7 credits Unit 5004V1 (Core unit for Extended Diploma)	1666CMML08 <i>Course Full</i>	22 May 2017	12 June 2017
<b>Managing Recruitment, Selection &amp; Induction</b> Tutor: Mary Curtis 7 credits Unit 5011V1	1666CMML09 <i>Course Full</i>	3 July 2017	24 July 2017
<b>Managing Team &amp; Individual Performance</b> Tutor: Ian Ronayne – COHORT #1 9 credits Unit 5003V1 (Core unit for Extended Diploma)	1666CMML10 <i>Course Full</i>	2 August 2017	23 August 2017
<b>Managing Team &amp; Individual Performance</b> Tutor: Ian Ronayne – COHORT #2 9 credits Unit 5003V1 (Core unit for Extended Diploma)	1666CMML14	3 <sup>rd</sup> August, 2017	24 <sup>th</sup> August, 2017
<b>Information Based Decision Making</b> Tutor: Robert McGinnigle 7 credits Unit 5002V1 (Core unit for Extended Diploma)	1766CMML01	5 September 2017	26 September 2017
<b>Meeting Stakeholder &amp; Quality Needs</b> Tutor: Tim Rogers 6 credits Unit 5005V1 (Core unit for Extended Diploma)	1766CMML02	29 September 2017	20 October 2017
<b>Personal Development as a Manager &amp; Leader</b> Tutor: Mary Curtis 6 credits Unit 5001V1 (Core unit for Extended Diploma)	1766CMML03	7 November 2017	28 November 2017
<b>Leadership Practice</b> Tutor: Ian Ronayne 7 credits Unit 5013V1	1766CMML04	11 December 2017	8 January 2018
<b>Organisational Financial Management</b> Tutor: Robert McGinnigle 9 credits Unit 5007V1	1766CMML05	12 January 2018	2 February 2018
<b>Conducting a Management Project</b> 10 credits Unit 5006V1 (Core unit for Extended Diploma)	1666CMML1 (21.03.18)	Various (1:1 sessions with tutors)	Varies

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Cost	<b>Award</b> <u>6 credits required</u> <b>1666CMAL01</b> Fee: £355 Registered ISE (GST) exempt companies: £338.10 Plus CMI registration fee: £100
	<b>Certificate</b> <u>13 credits required</u> <b>1666CMCL01</b> Fee: £710 - £1065 Registered ISE (GST) exempt companies: £676.20 - £1014.30 Plus CMI registration fee: £142
	<b>Diploma</b> <u>38 credits required</u> <b>1666CMDL01</b> Fee: £1,775 - £2,130 Registered ISE (GST) exempt companies: £1690.50 - £2028.60 Plus CMI registration fee: £183
	<b>New Extended Diploma (formerly diploma)</b> <u>62 credits required</u> <b>1666CMEL01</b> – Fee: £3195 ( <i>less 15% discount</i> ) £2715.75 Registered ISE (GST) exempt companies: £2,586.00 (plus CMI registration fee: £192



## Level 5 Management and Leadership

### Who is this course for?

This course is designed for practising middle managers and those aspiring to senior management who want to develop their core management skills, such as managing resources, recruitment and information management. These qualifications focus on the personal development of the individual learner's management capabilities and competencies

### How long is this course and when does it run?

Delivery is through daytime workshops delivered over a 9-12 month period. Start date: Flexible (join individual modules at any time)

### Where is this course run?

Highlands College

### What are the entry requirements for this course?

There are no formal entry requirements, however; students are required to attend a pre-course interview before enrolment

### What will I study on this course?

- Personal development as a manager & leader
- Leadership practice
- Organisational financial management
- Practices of resource management
- Managing recruitment, selection and induction
- Managing team and individual performance
- Information based decision making
- Meeting stakeholder and quality needs
- Conducting a management project

### What qualification will I gain?

Level 5 qualification in Management & Leadership – Extended Diploma, Diploma, Certificate or Award

- Extended Diploma - 62 credits must be completed
- Diploma - any combination of units to a minimum of 38 credits must be completed
- Certificate - any combination of units to a minimum of 13 credits must be completed
- Award - a minimum of 6 credits must be completed

### How will it be assessed?

Written and practical assignments and a work based project



**What does this course lead on to?** Progress towards Chartered Manager status and/or Level 7 Strategic Management and Leadership. Please contact [bdc@highlands.ac.uk](mailto:bdc@highlands.ac.uk) to discuss progression.

